

March 29, 2012

TO: Library Board of Trustees
FROM: Donna Miller, Library Director
RE: Library Board Meeting

The next meeting will be held:

DATE: Monday, April 9, 2012

***Race Meeting, all Board members 6:30 p.m.**

TIME: 7:00 PM Regular Meeting

PLACE: Lienhard Room, Lucy Robbins Welles Library

AGENDA:

1. Roll call
2. Secretary's report/communications/minutes
3. Public participation
4. Treasurer's report—I. Larsson
5. Library Director's report—D. Miller
 - a. National Library Week, April 8-15
 - b. Hanel Concert, Sunday, April 15, 2012, 2-4 p.m.
6. Assistant Director's report—L. Masten
7. Friends of the Library report—N. Harbeson
 - a. Ruby Tuesday fundraiser, April 10, 11 & 12
 - b. Open House, Sunday, April 22, 2-4 p.m.
 - c. Book Sale, May 4, 5 & 6, Senior & Disabled Center
8. Committee reports
 - a. PEP(Planning, Evaluation, Policy)—T. Walker
 1. Policy & Procedures Changes
 2. Library Director Evaluation
 3. Charter revision-library updates
 - b. Investment - N. Ryan
 1. Report on 3/28/12 meeting with Carol Miller-Pekrul.
 - c. House - D. Stamm
 - d. Facility and Site - M. Lyons
 1. Activate a Board building expansion committee
 2. Begin process of long range strategic plan update
 3. Write RFP for a long range strategic plan consultant
 - e. Technology - P. Crosswaith
 1. Continue work on a technology plan
 - f. Fund Development - P. Kruk
 - g. Budget - E. Rothauser
 1. Budget update
 - h. Race – E. Rothauser
 1. 16th Annual Newington Library 5K Challenge, Sunday, May 20, 9 a.m.
9. Old business
10. New business
 - a. Volunteer Breakfast, Thursday, April 19, 8:30 a.m.
11. **Executive Session**
12. Public participation
13. Adjournment